

Approved Minutes Draft

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, August 7, 2018
7:00pm Regular Council Meeting

Mayor Wachter called meeting to order: 7:19 P.M Visitors please sign in.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Mayor Wachter; Councilwoman Zichko; Councilman McDaniel; Councilman Hill; Councilman Spencer; Clerk/Treasurer, Lori Yarbrough Not Present: Public Works-; City Planner; & City Attorney.

OTHER BUSINESS:

- 1) Discussion with the United State Department of Agriculture (USDA) regarding Rural Development funding for Water Infrastructure Improvements – **Howard Lunderstadt introduced himself and asked council what they have questions on, where do you want to start, he's here to help you understand the process.** Councilman McDaniel asked about when or how we know what the actual figures going to be offered from Rural Development, because they feel that that's what citizens need to know. Howard responded that at minimum 75% loan 25% grant, but there are a lot of other factors that can affect it. What council's generally do is ask for the greatest bonding authority(which is a little higher than needed to fund projects, because of inflation, interest rates, and things like such as change orders) and then hopefully over deliver. Otherwise, you can get yourself and the city in a real pickle and end up with not enough for the project. Howard ran through the spreadsheet looking primarily at the highlighted column on the end. The end column being the full funding project amount of 3.9 million dollars. This spreadsheet ultimately shows a range of anywhere between \$29 and \$41 rate for debt services alone. So that amount is added to the current water billing rate. Councilman Hill shared he didn't know we were considering bills to be in the \$50 or higher range. **Howard said once council has decided if they want to move forward, the next steps are drafting up the Bond Ordinance so that you pass it to get it onto the election ballot this November.** Lori can contact bond council, Hawley Troxel, and get that ready for the next council meeting as our deadline to submit to the elections department, which is early Sept. Howard said he and the bond council, engineers and DEQ will come together to promote and help the city host an open house for the public to answer questions of the people about this project. Howard said, to under promise and over deliver is always best practice. The water bills will end up being right around that \$50 mark, which is similar system cost, but you won't know until underwriting and grants are considered. Loan payments don't begin until just about 1 year or nearing completion of the project- so that would be a few years out from now.
- 2) Athol Daze this Saturday!!- Lori shared with council the new park map used for vendors in the park as well as a schedule of events. We always need more volunteers to help.
- 3) Discussion of the vacant position for Public Works / Water Operator for the city; as Mark Mitchell gave his resignation orally Monday, July 30th, 2018. Last Friday the 3rd, was his last day. – Job description was given to council. Councilwoman Zichko make a recommendation to increase the part-time public works position in hope to hiring a 2nd person with hours and fill that position; stating that this might help relive the Mayor from having to do so much. Closing date of this job posting is the 20th. Council said Mayor to narrow down and bring them the top few choices; then at the next meeting we can ID who's interviewing.

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

ACTION ITEMS:

1) APPROVAL OF THE July 17th REGULAR MEETING MINUTES:

Motion by Spencer, seconded by Hill that we approve the last regular meeting on the 17th, minutes without amendments. *DISCUSSION All in favor- Motion passed. ACTION ITEM

2) APPROVAL OF BILLS: Motion by McDaniel, seconded by Spencer that we approve paying July/August bills as submitted with amendments just discussed. *DISCUSSION-All in favor- Motion passed. ACTION ITEM

3) DISCUSSION/APPROVAL for the City to consider granting a Trademark License Agreement for a vendor at Athol Daze and/or pursues Copyrights of the city logo. Lori explained that we have now received a request for someone to use the city log and print it on coffee mugs and such for Athol Daze sales. The Mayor and clerk were not sure- so we checked with the attorney. Hawley Troxell's office gave us this trademark license agreement with any one the city chooses to allow. The second part was the actual copyright laws issue, for the city to move forward and get the copywrite to the logo would cost approximately \$150 dollars. Council wasn't interested in getting our logo copyrighted then the clerk mentioned that it could also appear to endorse various causes and businesses. Council quickly changed their minds and said yes, we should pursue the copyright of the city logo.

Motion by Spencer, seconded by Hill to allow Athol Daze vendors use of the city logo, for up to 30 days, when a Trademark License Agreement if signed and to pursue city copyright use on the city logo. *DISCUSSION

Roll Call: Zichko-no; Hill-yes; Spencer-yes; McDaniel-yes; - Motion passed (3 yes and 1 no). ACTION ITEM

4) DISCUSSION/Request for APPROVAL of tentative FY 2019 Budget -

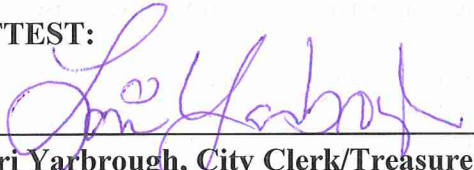
MOTION by McDaniel, second by Hill, to approve the tentative FY 2019 budget without changes to allow the clerk to post in the CDA press. The public hearing is set for the next month's regular council meeting on September 4th at 7:00pm This will also include a public hearing for the updating of city fees. *DISCUSSION General fund was fairly easy within \$5k to balance, the street fund within a \$100 to balance, but the water fund was still running about \$20k short. To make this budget balance and pass the highest number a water rate of \$28 was used at 8k gallons, that's not been decided yet and clerk encouraged one more workshop for the council to further discuss, but for purposes of setting the ceiling on the budget to publish she used \$28.00. The Mayor and clerk also shared their concerns of going to a full zero use balance as suggested by Idaho Rural water as per the rate study recommendations, at least until, we are able to make the improvements to the water system and can read meters year-round. Council agreed to have one more Budget workshop on 8/21/18 at 6pm just before the next regular council meeting. **Roll Call: Councilman Spencer -yes; Councilman Hill -yes; Councilman McDaniel -yes; & Councilwoman Zichko -yes; Motion Passed ACTION ITEM**

REPORTS: None **CHAMBER OF COMMERCE UPDATE-** Not present. **PUBLIC COMMENTS -** None

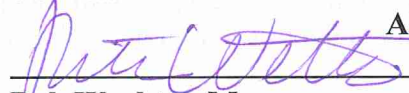
ANNOUNCEMENTS **City Council –None / Mayor-** reported that Keller has granted conditional approval for the East Access Rd for HJ Grathol on the subdivision. He also shared we received notice from ITD that the proper road access permits were not obtained prior to building the access for the Howard Rd. well- this is something HJ Grathol is working to correct, not a city issue to resolve. / **Staff- Lori 1)** reminded that open enrollment is nearing its end, if any staff or council wants to make changes in who they have covered for their benefits.

Mayor- announced his resignation effective Sept 4th, 2018 due to health reasons. He also stated a copy of his resignation letter can be obtained from Lori in the office.

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Bob Wachter, Mayor

ADJOURNMENT at 8:24pm

Approved at Council on 8/21/18